

RECORD OF MEETING

**BRITISH COLUMBIA FERRY COMMISSION (BCFC)
BRITISH COLUMBIA FERRY SERVICES INC. (BCFS)
QUARTERLY COMPLIANCE MEETING**

DATE: March 12, 2020	TIME: 10:00 a.m. – 2:30 p.m.	SITE: 1321 Blanshard Street Victoria, BC
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ATTENDANCE: BCFC: Sheldon Stoilen Eva Hage BCFS: Jason Barabash Jill Sharland Joanne Carpendale Jason Eamer-Goult Scott Elliott Karen Tindall Brian Anderson Hansi Liu-Atkinson Erwin Martinez Mike Chanin	Commissioner Deputy Commissioner Vice President, General Counsel & Corporate Secretary Chief Financial Officer Treasurer Senior Manager, Regulatory & Freedom of Information Director, Corporate Planning (agenda items 3., 4.a., b. and d., and 10.a.) Director, Customer Care (agenda item 4.c.) Vice President, Strategy & Community Engagement (agenda items 7. and 8.) Manager, Energy (agenda item 9.) Vice President & Chief Information Officer (agenda item 11.f.) Director, Application Management (agenda item 11.f.)
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1. ADOPTION OF AGENDA

The agenda was approved as circulated.

2. DISCLOSURES

BCFC advised of procurement activities to retain consulting firms that might be engaged during Performance Term Five.

BCFS advised that there was nothing new to report.

3. RECORD OF MEETING

a. December 10, 2019 Quarterly Meeting

b. Action Items

The record of the December 10, 2019 quarterly meeting and action items were reviewed and approved.

4. FISCAL 2020 – COMPLIANCE REPORTS

a. Q3 Core Service Levels

Reports prepared by BCFS on its performance against core service levels as set out in the Coastal Ferry Services Contract for the quarter ended December 31, 2019 were reviewed

and discussed. The reports indicate BCFS' compliance with the core service level requirements in the quarter.

b. Q3 Price Caps

A report prepared by BCFS comparing the quarterly average fare index with the quarterly price cap index by route group for the seven quarters ended December 31, 2019 was reviewed and discussed. The report indicates BCFS' compliance with all regulatory requirements in respect of the average fares charged in the quarter.

d. Q3 Drop Trailer

BCFS' calculation of its average drop trailer tariff for the quarter ended December 31, 2019 was reviewed and discussed. The report indicates BCFS is in compliance with Order 16-01.

5. FUEL DEFERRAL ACCOUNTS

a. Balance at January 31, 2020

A report prepared by BCFS on the deferred fuel account balances as at January 31, 2020 was reviewed and discussed. The report indicates that BCFS has complied with the terms and conditions for fuel deferral accounts set out in Order 15-03A.

BCFS informed BCFC of its intention to implement a fuel rebate of 1.5 percent across all routes due to recent declines in fuel costs.

b. Forecast

BCFS' projections for the regulatory account balances were reviewed and discussed.

c. GST Appeal Legal Costs – Status

BCFS provided an update on its appeal of the Canada Revenue Agency's tax assessment disallowing any recovery of goods and services taxes through input tax credits for fuel costs. BCFC confirmed that legal fees arising from this appeal may be charged by BCFS against the fuel deferral account.

4. FISCAL 2020 – COMPLIANCE REPORTS (Cont'd)

c. Q3 Feedback and Engagement Report

BCFS' engagement activities described in the feedback and engagement report for the quarter ended December 31, 2019 were reviewed and discussed, inclusive of opportunities for further improvements to the report.

6. PERFORMANCE TERM FIVE

a. Performance Reviews – status

There was a discussion of the performance review currently under way with respect to BCFS's complaints process.

b. Price Cap Compliance Index Reset

There was a discussion of BCFC's decision regarding the reset of the price cap compliance index for Performance Term Five.

c. Capital Plan – update

BCFS outlined some of the steps it is taking to ensure that capital costs remain within the overall approved amount for the 12-year capital plan. The focus has been on maintaining safe and reliable service.

d. Percent Efficiency Target – Possible Metrics and Reporting

There was a discussion with respect to BCFS' progress in developing an efficiency target as required by Order 19-04 regarding the final decision on price caps for Performance Term Five. BCFC noted that the intention is to be able to track BCFS's progress in realising efficiencies, which may be found by either reducing costs or improving revenues.

7. FLEET STANDARDIZATION

BCFS reviewed the financial and operational benefits of fleet standardization. There was a discussion of how to quantify these benefits, whether they be a result of efficiencies or cost-avoidance.

8. GOVERNMENT ENGAGEMENT

BCFS' recent engagement activities with the provincial government and with First Nations were reviewed and discussed.

9. VESSEL ELECTRIFICATION – OVERVIEW

BCFS reviewed the opportunities and challenges with potential electrification of various classes of its fleet. BCFS noted that the electrification of vessels is not within the current capital plan. There was a discussion of how vessel electrification is capital-intensive for vessels and infrastructure, and supporting funding from external sources will be required to move vessel electrification forward.

10. REGULATORY FILINGS

a. Conditions Status Update

BCFS' progress in meeting the conditions set out in BCFC's orders under the *Coastal Ferry Act* was reviewed and discussed. A listing of BCFC orders, commencing with Order 13-01, that have had all conditions satisfied as of March 12, 2020 is attached to these minutes for reference.

With regard to Order 19-02 (A Major Capital Expenditure for four Island Class Vessels and one Salish Class Vessel) dated January 7, 2019, BCFS noted that anticipated capital expenditures for individual terminals vary from BCFS' application but altogether are within the approved overall amounts. In addition, BCFC has reviewed various correspondence received from BCFS and confirmed that condition 1(b) is satisfied.

b. Section 55 Guidelines – status

c. Public Input Process – status

BCFC noted that the updated guidelines for applications for approval of major capital expenditures under section 55 of the *Coastal Ferry Act*, and the new guidelines for applications for participation costs of eligible organizations under section 46.2 of the same Act, have been finalised and published on BCFC's website.

d. Fare Flexibility and Digital Experience Initiative (FFDEI)

BCFC reviewed next steps regarding BCFS' filing seeking approval of an increase in the amount previously approved under section 55 of the *Coastal Ferry Act* for the major capital expenditure for FFDEI.

e. Potential Section 55 Filings – timing

BCFS provided an update regarding timing related to the potential filings to seek approval of major capital expenditures under section 55 of the *Coastal Ferry Act*.

11. UPDATES

a. Traffic Trends

BCFS provided an update with regard to vehicle and passenger traffic trends.

b. Efficiency Metric – AEQ Nautical Mile

BCFS described its progress in developing an efficiency metric based on the automobile equivalent (AEQ) nautical mile.

- c. **Island Class Vessels Phase 1**
 - i. **Full Electrification – Status**
- d. **Salish Class Vessel 4, Island Class Vessels Phase 2 and Terminals**
- e. **New Major Class Vessel Program**

BCFC accepted as circulated the update for the Vessel Replacement Program, and a general discussion followed.

- f. **Major IT Projects**
 - i. **FFDEI – Transition to Sustainment**

BCFS provided updates for the Automated Customer Experience program and FFDEI, including the arrangements made to transition FFDEI to sustainment.

12. OTHER BUSINESS

Nil.

13. NEXT MEETINGS

The next BCFC / BCFS quarterly meeting is now scheduled for June 15, 2020. The following BCFC / BCFS quarterly meeting is scheduled for September 9, 2020.

14. TERMINATION

The meeting terminated.

Conditions Status Update – Supplemental

All Conditions Completed – March 12, 2020

ORDERS		Status at March 12, 2020	BC Ferries' Submission to Commission		Commission Response
			Status	Date	
QUEEN OF CUMBERLAND AND ROUTES 5 AND 9 SERVICE REDUCTION (section 43)					
18-02 (Public Order) – COMPLETED					
1.	BC Ferries must continue to provide service comparable to the adjusted schedules as set out in the Application until the Vessel returns to regular service and possibly increase the number of sailings in the adjusted schedules if warranted by demand and crews are available.	Complete	Correspondence from CLukaitis; Supplemental correspondence from CLukaitis	May 18, 2018 May 28, 2018	May 1, 2019 BCFC confirmed at quarterly meeting that this condition is satisfied
2.	BC Ferries must conduct a thorough investigation of the circumstances surrounding the incident and a review of the subsequent actions taken by the company to minimize the inconvenience to ferry users and file a report with the commissioner within 60 days following the Vessel's return to regular service. The report must include the following information:				
	a. The results of BC Ferries' internal investigation taking into account the reports of external regulatory agencies including the cause of the equipment failure and recommendations that will be implemented to minimize the risk of a future similar occurrence.	Complete	Correspondence from CLukaitis provided BCFS report;	September 21, 2018	December 10, 2019 BCFC confirmed at quarterly meeting that this condition is satisfied
		Complete	Correspondence from JEamer-Goult provided Transportation Safety Board Report;	July 31, 2019	
		Complete	Update on WorkSafeBC report given by JEamer-Goult	November 22, 2019	
	b. The results of the review of subsequent actions taken by BC Ferries to minimize the inconvenience to ferry users. At a minimum the review should provide answers to the following questions: i. Were there any options available to keep the Vessel in partial service while the life boat davit was being replaced? ii. During the period of reduced service was the public adequately informed of the reduced service and if not, what new communication protocols will be put in place for similar events in future? iii. Was the time required to obtain replacement equipment considered reasonable? If not, should replacement parts be kept in inventory in BC? What options were considered for shipping the parts from the east coast?	Complete Complete Complete	Correspondence from CLukaitis	July 16, 2018	May 1, 2019 BCFC confirmed at quarterly meeting that this condition is satisfied

ORDERS		Status at March 12, 2020	BC Ferries' Submission to Commission		Commission Response
			Status	Date	
QUEEN OF CUMBERLAND AND ROUTES 5 AND 9 SERVICE REDUCTION (section 43)					
18-02 (Public Order) – Cont'd – COMPLETED					
3.	BC Ferries must provide the commissioner with regular progress reports on returning the Vessel back to regular service. These reports must be posted on BC Ferries' website.	Complete	Correspondence from DMarshall	May 11, 14 and 16, 2018	May 1, 2019 BCFC confirmed at quarterly meeting that this condition is satisfied
4.	Once the review is complete and a report has been filed, the commissioner will post the report and invite public comments for a three week period. Additional orders may follow at the conclusion of the public comment period.	Complete			- July 31, 2018 BCFS response posted on BCFC website. - May 1, 2019 BCFC confirmed at quarterly meeting that this condition is satisfied
ANNUAL CUSTOMER SATISFACTION TRACKING PERFORMANCE REVIEW (section 46.1)					
18-01 (Public Order) – COMPLETED					
1.	During 2018, conduct customer satisfaction surveys on at least five of routes 6, 7, 8, 10, 11, 12, 13, 17, 18, 20, 21, 22, 23, 24, 25, and 26; and by the end of 2019 complete surveys on the remaining routes, including route 28 when it comes into service.	Complete	Correspondence from CLukaitis	May 28, 2018	- June 29, 2018 BCFC response to May 28, 2018 correspondence confirms conditions are satisfied - May 1, 2019 BCFC confirmed at quarterly meeting that all conditions are satisfied, noting that additional survey activity will be required in accordance with condition 1 in 2019
2.	Obtain advance approval from the commissioners on the intended methodology for the surveys ordered above.	Complete	Correspondence from CLukaitis	May 28, 2018 January 23, 2019	
3.	Advise the commissioners as to the company's intentions regarding re-procurement of the CST contract before proceeding with the 2019 CST survey.	Complete	Correspondence from CLukaitis	May 28, 2018 January 23, 2019	
4.	Provide evidence to the commissioners that commercial users are being surveyed on those routes where there is significant commercial business.	Complete	Correspondence from CLukaitis	May 28, 2018	
5.	Provide the commissioners with a plan for addressing those recommendations in the MNP report, which are not dealt within this order, no later than June 1, 2018.	Complete	Correspondence from CLukaitis	May 28, 2018 January 23, 2019	
6.	Provide the commissioners with a plan for timely communication of actions taken in response to MNP's CST findings, no later than June 1, 2018.	Complete	Correspondence from CLukaitis	May 28, 2018 January 23, 2019	

MID-COAST FERRY SERVICE CAPITAL EXPENDITURE (section 55(1))					
17-03 (Public Order) – COMPLETED					
1.	Section 55(1) of the Act is applicable to this Application.	N/A			
2.	The capital expenditures proposed in the Application for the Project are reasonably required.	N/A			
SPIRIT CLASS MID-LIFE UPGRADES PROJECT CAPITAL EXPENDITURE (section 55(2))					
14-03 B (Confidential Order) – COMPLETED					
1.	Pursuant to section 55(2) of the Act, the proposed major capital expenditure for the Mid-Life Upgrades to the Spirit Class vessels, as generally described in the Supplemental Application, is approved for a total expenditure of up to \$ < > million including interest during construction and supplemental Project expenditures.	N/A			
2.	This Order and the amounts approved in paragraph 1 shall remain confidential until completion of the procurement process for the Mid-Life Upgrades to the Spirit Class vessels.	N/A			
3.	BC Ferries must promptly advise the commissioners when the procurement process for the Mid-Life Upgrades to the Spirit Class vessels has been completed.	Complete	Correspondence from CLukaitis	March 23, 2016	Order 14-03B posted on Commission website
14-03 A (Confidential Order) – SUPERSEDED					
1.	Pursuant to section 55(2) of the Act, the proposed major capital expenditure for the Mid-Life Updates to the Spirit Class vessels, as generally described in the Application, is approved for a total expenditure of up to \$ < > million including interest during construction.	Superseded by Order 14-03B	Supplemental application filed	January 15, 2016	Order 14-03B
2.	This Order and the amounts approved in paragraph 1 shall remain confidential until completion of the procurement process for the Mid-Life Upgrades to the Spirit Class vessels.	Superseded by Order 14-03B	Supplemental application filed	January 15, 2016	Order 14-03B
3.	BC Ferries must promptly advise the commissioner when the procurement process for the Mid-Life Upgrades to the Spirit Class vessels has been completed.	Superseded by Order 14-03B	Supplemental application filed	January 15, 2016	Order 14-03B

ORDERS		Status at March 12, 2020	BC Ferries' Submission to Commission		Commission Response
			Status	Date	
SPIRIT CLASS MID-LIFE UPGRADES PROJECT CAPITAL EXPENDITURE (section 55(2))					
14-03 (Public Order) – COMPLETED					
1.	The proposed major capital expenditure for the Mid-Life Upgrades for the two Spirit Class vessels, as generally described in the Application, is approved subject to the following conditions:				
	a. The maximum amount of the major capital expenditure for the Mid-Life Upgrades to the Spirit Class vessels is set at the total amount for all work packages combined as stated in the Application which will be confirmed by a separate confidential order to BC Ferries. The maximum amount will remain confidential until completion of the procurement process;	N/A			
	b. Prior to signing a final contract with a shipyard for Mid-Life Upgrades, BC Ferries must: <ul style="list-style-type: none"> i. satisfy the commissioners that the scope of Mid-Life Upgrades is as generally described in the Application and the total cost of all the work packages combined does not exceed the maximum amount approved by the confidential order referred to in paragraph 1(a) above; ii. confirm that there has been no substantial change to the scope of any of the work packages and that the business rationale justifying each work package has not substantially changed in terms of net present value and payback periods; iii. satisfy the commissioners that the company has a contingency plan which addresses the concerns of commercial ferry users in the event of a potential delay in the re-entry of service of the vessels. 	Complete Complete Complete	Correspondence from DDodo	January 29, 2016	February 1, 2016 Correspondence from GMacatee confirms conditions met
CABLE FERRY PROJECT CAPITAL EXPENDITURE (section 55(2))					
14-01 A (Confidential Order) – COMPLETED					
1.	Notwithstanding anything in Order 12-02 establishing the definition of "major capital expenditure", with regard to the Cable Ferry Project it is only expenditures incurred from the date of filing the Application that constitute a "major capital expenditure".	N/A			
2.	Pursuant to section 55(2) of the Act, the proposed major capital expenditure for the Cable Ferry Project, as generally described in the Application, is approved for a total expenditure of up to \$<> million including interest during construction.	N/A			
3.	This Order and the amounts approved in paragraph 2 shall remain confidential until completion of the procurement process for the Cable Ferry Project.	N/A			
4.	BC Ferries must promptly advise the commissioner when the procurement process for the Cable Ferry Project has been completed.	Complete	Correspondence from CLukaitis	June 9, 2014	Order 14-01A posted on Commission website

ORDERS		Status at March 12, 2020	BC Ferries' Submission to Commission		Commission Response
			Status	Date	
CABLE FERRY PROJECT CAPITAL EXPENDITURE (section 55(2))					
14-01 (Public Order) – COMPLETED					
1.	The proposed major capital expenditure for a new cable ferry and associated infrastructure as generally described in the Application is approved subject to the following conditions:				
	a. The maximum amount of the major capital expenditure for the cable ferry and associated infrastructure is set at the amount stated in the Application which will be confirmed by a separate confidential order to BC Ferries. The maximum amount will remain confidential until completion of the procurement process;	Complete	Correspondence from DDodo	January 14, 2016	January 22, 2016 Correspondence from GMacatee acknowledges BCFS' expectations that Project costs will be within the approved amount and confirms information required to satisfy this condition (see below)
	<u>1.a. Information Required by the Commission – January 22, 2016:</u> BCFS to provide a report on full project costs when finalized.	Complete	Correspondence from DDodo	February 8, 2017	March 20, 2017 Correspondence from GMacatee confirms condition has been satisfied
	b. BC Ferries must advise the commissioner of the actual crewing levels, as finally determined, and confirm that the projected life cycle cost savings will be achieved. If the projected life cycle cost savings are less than the projected savings in the Application the commissioner may not allow the increase in operating costs in future price cap determinations;	Complete	Correspondence from DDodo	January 14, 2016	January 22, 2016 Correspondence from GMacatee acknowledges receipt of crew level determination by Transport Canada and confirms information required to satisfy this condition (see below).
	<u>1.b. Information Required by the Commission – January 22, 2016:</u> BCFS to confirm projected life cycle cost savings after May 2016, and describe how crew costs will be absorbed without pressure on PT5 price caps.	Complete	Correspondence from DDodo	February 8, 2017	March 20, 2017 Correspondence from GMacatee confirms condition has been satisfied

ORDERS	Status at March 12, 2020	BC Ferries' Submission to Commission		Commission Response
		Status	Date	
CABLE FERRY PROJECT CAPITAL EXPENDITURE (section 55(2))				
14-01 (Public Order) – Cont'd – COMPLETED				
<p>c. BC Ferries must satisfy the commissioner that standard operating procedures will be developed and refined as operational experience is gained, to include:</p> <p>i. a rigorous inspection, testing and replacement protocol of the cable be put in place with an inspection frequency commensurate with loads experienced at site,</p> <p><u>1.c.i. Information Required by the Commission – January 22, 2016:</u> BCFS to report within 12-18 months on the on-going suitability of the cable inspection, testing and replacement protocols.</p> <p>ii. operating limits and protocols based on wave conditions that avoid resonant roll by actual measurements of wind speed, wave period and height;</p> <p><u>1.c.ii. Information Required by the Commission – January 22, 2016:</u> BCFS to report within 12-18 months on any refinements to the operating limits and parameters based on data gathered over the period.</p>	Complete	Correspondence from DDodo	January 14, 2016	January 22, 2016 Correspondence from GMacatee confirms initial satisfaction of the condition and identifies supplemental information required (see below).
	Complete	Correspondence from DDodo	June 16, 2017	September 22, 2017 Correspondence from GMacatee confirms condition has been satisfied
	Complete	Correspondence from DDodo	January 14, 2016	January 22, 2016 Correspondence from GMacatee confirms initial satisfaction of the condition and identifies supplemental information required (see below).
	Complete	Correspondence from DDodo	June 16, 2017	September 22, 2017 Correspondence from GMacatee confirms condition has been satisfied

ORDERS		Status at March 12, 2020	BC Ferries' Submission to Commission		Commission Response
			Status	Date	
CABLE FERRY PROJECT CAPITAL EXPENDITURE (section 55(2))					
14-01 (Public Order) – Cont'd – COMPLETED					
	d. Prior to deployment of the cable ferry, BC Ferries must satisfy the commissioner that operational reliability will be assured by:	Complete	Correspondence from DDodo	January 14, 2016	January 22, 2016 Correspondence from GMacatee confirms condition is satisfied. January 22, 2016 Correspondence from GMacatee confirms condition is satisfied and lists supplemental information required (see below). March 20, 2017 Correspondence from GMacatee confirms condition has been satisfied
	i. enabling a secondary means of recovering vessel from a propulsion system breakdown within a reasonable period of time,				
	ii. maintaining inventory, in the province, of non-redundant parts;	Complete	Correspondence from DDodo	January 14, 2016	
	<u>1.d.ii. Information Required by the Commission – January 22, 2016:</u> BCFS to provide an itemized inventory list to facilitate a possible audit in future.	Complete	Correspondence from DDodo	February 8, 2017	
	e. At least one vessel on the minor routes will be retired so that the cable ferry does not result in a net increase in the overall size of the fleet	Complete	Correspondence from DDodo	February 24, 2016 and June 16, 2017	September 22, 2017 Correspondence from GMacatee confirms condition has been satisfied
INTERMEDIATE (SALISH) CLASS VESSELS PROJECT CAPITAL EXPENDITURE (section 55(2))					
13-01 A (Confidential Order) – COMPLETED					
1.	The proposed major capital expenditure for the acquisition of three new diesel-fuelled or liquefied natural gas ("LNG")- fuelled intermediate class vessels, as generally described in the Application, is approved for a total expenditure of:	N/A			
	a. \$<> million for diesel-fueled vessels; or				
	b. \$<> million for liquefied natural gas ("LNG")-fuelled vessels				
2.	This Order and the amounts approved in paragraph 1 shall remain confidential until completion of the procurement process for the proposed new vessels.	N/A			
3.	BC Ferries is to advise the commissioner in writing within 7 days of the completion of the procurement process that the procurement process has been completed.	Complete	Correspondence from RClarke	June 24, 2014	

ORDERS		Status at March 12, 2020	BC Ferries' Submission to Commission		Commission Response
			Status	Date	
INTERMEDIATE (SALISH) CLASS VESSELS PROJECT CAPITAL EXPENDITURE (section 55(2))					
13-01 (Public Order) – COMPLETED					
1.	The proposed major capital expenditure for the acquisition of three new diesel-fuelled or liquefied natural gas (“LNG”)- fuelled intermediate class vessels, as generally described in the Application, is approved subject to the following conditions:				
	a. The maximum amount of the major capital expenditure for the three new vessels is set at the amounts stated in the Application which will be confirmed by a separate confidential order to BC Ferries. The maximum amount will remain confidential until completion of the procurement process.	N/A			
	b. Prior to issuing a Request For Proposals for the design and build of the proposed new vessels, BC Ferries must satisfy the commissioner that: <ul style="list-style-type: none"> i. a fuel efficiency target has been included in the technical specifications for the proposed new vessels and reflected in the procurement documents; and ii. the concerns of ferry users regarding the open deck design of the new vessels have been taken into account when finalizing the technical specifications for the new vessels and such design will have no significant impact on service levels on the routes where these vessels will be deployed. 	Complete	Correspondence from RClarke	November 27, 2013	December 10, 2013 Correspondence from GMacatee confirming approval to proceed to RFP based on three conditions (see supplemental conditions below)
	c. Prior to signing a final contract with a shipyard for the design and build of the proposed new vessels, BC Ferries must: <ul style="list-style-type: none"> i. satisfy the commissioner that the actual design of the vessels is as generally as described in the Application and the cost does not exceed the maximum amount approved by the confidential order referred to in paragraph 1(a) above; ii. obtain the commissioner’s approval to select diesel-fuelled vessels rather than LNG-fuelled vessels, and in that event, submit a final comparison of life cycle costs on a net present value basis for the lowest cost diesel-fuelled option and the lowest cost LNG-fuelled option; and iii. provide the commissioner with a contingency plan to mitigate a delay in the delivery of the new vessels beyond the delivery dates proposed in the Application. 	Complete	Correspondence from RClarke	June 24, 2014	June 27, 2014 Correspondence from GMacatee confirming approval to proceed to contract finalization
2.	Ancillary food / retail services to be provided on each vessel must not be subsidized by fare revenues on each route.	No further action required			

ORDERS		Status at March 12, 2020	BC Ferries' Submission to Commission		Commission Response
			Status	Date	
INTERMEDIATE (SALISH) CLASS VESSELS PROJECT CAPITAL EXPENDITURE (section 55(2))					
13-01 SUPPLEMENTAL CONDITIONS DECEMBER 10, 2013 – COMPLETED					
1.	BC Ferries must, before signing a contract, confirm that the successful proponent will meet or exceed the fuel efficiency target set out in the RFP.	Complete	Correspondence from RClarke	June 24, 2014	June 27, 2014 Correspondence from GMacatee confirming approval to proceed to contract finalization
2.	BC Ferries must, before signing a contract, demonstrate to the Commission's satisfaction that the final design will ensure that the decks will be free from sea spray 95% if the time in normal operating conditions up to Beaufort Sea State 5.	Complete	Correspondence from RClarke	June 24, 2014	June 27, 2014 Correspondence from GMacatee confirming approval to proceed to contract finalization
3.	That BC Ferries remains committed to providing notification to vehicle operators on days when there is a reasonable likelihood of sea spray on a vehicle deck.	Complete	Correspondence from RClarke	June 24, 2014	June 27, 2014 Correspondence from GMacatee confirming approval to proceed to contract finalization